

Charlie Derry



Bodmin, Cornwall



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First Class
Journalism
Graduate &
Qualified
Proofreader

Education:

College of Media and Publishing, Proofreading and Editing, 2015
University College Falmouth, BA(Hons) Journalism, 2009 - 2012
Magnus Church of England Sixth Form, 2007 - 2009
Magnus Church of England Secondary School, 2002 - 2007

Qualifications:

Proofreading and Editing Diploma - Distinction

First Class BA(Hons) Journalism

A2 Level - Religious Studies - B
A2 Level - English Literature - C
A2 Level - Art - D
A2 Level - Design - D

GCSE - Religious Studies - A*
GCSE - Graphic Design - A
GCSE - Geography - A
GCSE - Art - B
GCSE - English Literature - B
GCSE - English Language - B
GCSE - Russian - B
GCSE - Science - CC
GCSE - Maths - C

Current Employment:

Freelance Proofreader
(January 2016 - Present)

I've recently had my first child so I currently work from home as a freelance proofreader.

This includes editing essays and CV's for clients who contact me through my website and Facebook page.

I also frequently collaborate with an Austrian book publishers, Little Lights Studio, editing childrens stories for their newly developed app, Bedtime Stories.

Previous Employment:

Customer Assistant
Asda Penryn, Cornwall (May 2012 - Jan 2014)
Asda Whitchurch, Bristol (June 2014 - Jan 2017)

Duties - I worked on the shopfloor on the morning process team, maintaining constantly accurate stock levels, stock availability, and warehouse standards. I was a key team player, delegating a small team of colleagues as well as training new members of staff.

Content Uploading
Stranger Collective, Penryn, Cornwall
(May 2011 - March 2013)

Duties - I worked with Stranger once a month to upload and schedule content on to Coca Cola's Live Positively Collective website using the WCMS Movable Type.

Customer Assistant
Marks and Spencer, Newark, Nottinghamshire
(September 2006 - August 2009)

Duties - Basic customer assistant responsibilities such as working extra stock and on the checkouts.

Work Experiences:

Stranger Collective, Penryn, Cornwall
Copy Writing Agency
Two weeks in May 2011

Duties - I wrote for a variety of Stranger's clients including features for Coca Cola's Live Positively Collective, band profiles and email copy for Port Eliot Festival's website and newsletter, articles for The Cornish Mining World Heritage website, research and copy for the Cornwall based magazine Beach Retreats, as well as book reviews, transcribing interviews, competitor research, editing copy, and re-searching ideas.

Newark Advertiser, Newark, Nottinghamshire
Newspaper, Reporter
One week in July 2010

Duties - At my desk I wrote up news stories that had been prepared for me, researching the subject and attaining quotes when needed, but I spent most of my time outside of the office, visiting local schools and companies alongside a photographer to report my own stories.

Skills:

- Passed Teeline shorthand at 50 words per minute.
- Advanced working knowledge of most Microsoft Office programmes.
- Good working knowledge of Adobe Photoshop and InDesign.
- Good working knowledge of HTML/CSS editing.
- Good understanding of most social media platforms and of social media managing programs.

Personal Qualities:

- I'm a very passionate and self-motivated person. I'm also very reliable, positive and deadline-driven.
- I'm a quick learner and find it easy to adapt to changes and new ways of working.
- I have a flexible writing style and enjoy writing for various audiences, purposes and intents.
- I have excellent organisation and time-keeping skills and am a good multi-tasker.
- I have excellent communication and people/customer service skills.
- I have an excellent attention to detail and focus on quality.
- I can work independently but also thrive in a creative environment.

Successes:

- I have enjoyed using digital media from an early age, running a small music promotion company on MySpace at the age of 14, helping to promote local bands online, designing banners and logos, and putting on gigs. For one event, I raised over £1,000 for the Oxjam charity.
- My blog - <http://www.charliederry.com> - which I have been running for 10 years, averages at 100 views per day and often receives PR requests because of my website's high Google ranking.
- I spend a lot of my free time writing about film, TV, and literature, and have written for a number of entertainment websites over the years, including some of the UK's biggest entertainment blogs: HeyUGuys, Filmoria, Lost In The Multiplex, BritScene, Virgin Media Shorts, MTV Sticky, and Beamly. I have also had a selection of film homepages published on Total Film.
- At university, I was a Level 2 Mentor and Student Ambassador. I helped to run our university course website, Front Page Falmouth, as Social Media Manager and our course blog, Falmouth Navigator. I also contributed often to UCF's student newspaper, Flex, and UCF's online film magazine, Rushes.
- In my first year of university, I helped to create, write for, and edit the first issue of an arts magazine titled 'Dais', which you can view online here - <http://issuu.com/charliederry/docs/dais>
- For a period of time after university I made an online film publication titled 'In Retrospect', as I enjoy putting my work into visuals, which you can view here - <http://inretrospectfilm.wordpress.com/>